

1 Kittery Town Council

2
3 Wood island Advisory Committee

4
5 Meeting Minutes

6
7 9 AM Saturday, April 5, 2014

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9 Present: Ann, Grinnell, Duncan McEachern, Jeff Pelletier, Judy Spiller, and Nancy
10 Colbert Puff, Town Manager

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12 Sam Reid, representing the Wood Island Life Station Advisory Committee (WLILSSA), has
13 met with the Town Code Enforcement Officer (CEO) to discuss steps to gain approval to
14 conduct temporary repairs on the life saving station prior to the completion of building
15 repair permitting process. In addition, Mr. Reid suggested that the Town adopt a policy
16 recognizing historic structures and exempting them from the current permitting
17 requirements. The chair of the Planning Board was also present for the discussion with
18 Mr. Reid and the CEO.

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20 WIAC maintains that the current project is subject to existing permitting and other
21 requirements as stated in the Agreement (10 24 2013 Wood Island Life Saving Station
22 Repair Agreement). Before temporary repairs commence, WILSSA must obtain the
23 proper insurances, permits, and licenses to carry out the temporary repairs. Further, the
24 Agreement makes no reference to temporary repairs. WIAC previously sought Council
25 consent that the item temporary repairs, if pursued by WILSSA, would require Council
26 agreement through an amendment to the Agreement.

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28 There is still uncertainty about WILSSA's ability to obtain permitting for this project
29 under current Town requirements, given flood plain restrictions and shoreland resource
30 protection and conservation zone restrictions.

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32 WIAC suggests that a meeting with WILSSA and the Code Enforcement Officer is the
33 appropriate forum to address the above topics. Suggested dates are May 7, 2014 or
34 May 14, 2014, at 6 PM in Council Chambers. Further, WIAC would like to be informed of
35 any meetings concerning the permitting.

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37 Prepared by Judy Spiller