

**KITTERY PORT AUTHORITY
MINUTES OF MAY 1, 2008
COUNCIL CHAMBERS**

Present: Chairman Milton Hall; Members: Guy Petty, Barry Bush, Bill Bailey, Joan Castellano, Scott Mangiafico and John Carson. Harbor Master Bion Pike, Glen Normandeau, John McCollett and others were also present.

Chairman called meeting to order at 7:03 pm

1. Minutes of Meeting: April 3, 2008

Chairman Hall notes changes to be made. Pg. 3 6th line, spelling correction to aesthetics. Section B 5th line, again a spelling correction to aesthetics. Pg 4 Boat should be float and the next to last line the name William to be changed to Bill.

Barry Bush moved to accept the Minutes as amended, Seconded by Guy Petty. Roll Call vote was taken with all in favor.

2. Budget Report

Chairman Hall reviewed the budget. The two missing pilings have been installed at the Kittery Town Wharf at the cost of \$2,009.00. \$12,449.00 has been spent so far on Capital Improvement money. We still have the float to be built and cost for cutting off the old replaced pilings at Kittery Point. Chairman Hall states that former Harbor Master John McCollett will remain on the payroll full time until May 15, 2008, at which time he will be on part-time salary, if needed by the Harbor Master.

3. Harbor Master Segment

- A. Capstan at Govt. Street Wharf
- B. Traip Academy Boat Ramp – **In process but not yet completed. 2nd piling installed. May 16, 2008 is the date for the gundalow to be tied up to ramp.**
- C. Date to put out floats – **May 15, 2008**
- D. Water at Kittery Point Pier
- E. Update on H/M School – **FEMA training in process as well as required Government training in procedures with coverage May 28-June 13, 2008 while attending Police Academy Training. A message on the harbormaster's line and coverage on the water provided. HM Pike is investigating the need for Associate Membership.**

* Additional discussions covered the Frontier Sentinel drills which include the US Navy, Canadian Navy and the US Coast Guard. A map of the drill area is on the website as well as times of when the area will be closed to traffic and fishing. Any questions can be emailed to the Harbor Master.

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** Harbor Master's hours will be posted for town hall as Tuesday and Friday, 9 am to 1:00 p.m.

*** A press release "Waterline" was made to the Portsmouth Herald on the new Harbor Master, Bion Pike.

**** Harbor Master will meet with Commander Kelly and has requested a badge to enter the Navy Yard, as well as looking for a boat for Kittery.

***** Thoughts to upgrade the radios to digital for communication on the water as well as the suggestion for a cell phone dedicated to the HM for improved communications at all times.

***** A question was raised by the Kittery Police Department about upgrading the gun issued to the HM. HM Pike stated that the cost to upgrade the gun might be more than what the budget could provide and states that he is content with the current weapon and sees no need for the upgrade at this time.

*****HM Pike suggests security cameras to be monitored to keep a closer watch on the docks. HM also explains that the docks are cable ready and asks for one of the laptops to monitor the cameras.

*****HM Pike will be placing an ad in the papers looking for an Assistant Harbor Master for a 1 year appointment.

4. Marinas, Piers and Floats

1. Application for William and Judith Smart, 36 Mendum Ave., Kittery, ME (Map 3, Lot 48) to construct a 6' x 25' Extension to existing Pier, 3 x 35' Ramp and 10' x 20' Float. Replace Boathouse sills and Stabilize Shorefront. Sarah Newick presented revisions and clarified that the DEP has accepted the changes to the pier as it will stay as it is, the float will be 8' x 20' so that it will fit inside the boathouse. Ramp and boathouse will remain the same with the sills replaced and the shorefront to be in compliance with the requirement that improvements be above the wetland edge.

Motion by Scott Mangiafico that the application is complete, with the stipulation that a new plan be drawn showing the changes and application be put on June 5, 2008 for Public Hearing. Second by John Carson. Roll call vote was taken and Motion passed 7-0.

2. Application for Dawn DiGiammarino, 4 Lawrence Lane, Kittery Point (Map 18, Lot 35) to construct a Residential Pier 6' x 100', 3' x 46' Ramp and 10' x 20' Float. Glen Normandeau gave full details and measurements on the application as well as history of property lines. Scott Mangiafico asks if corrections have been made regarding the lot line adjustment? Glen indicates that a decision must be made on this matter considering the history of the lot. Chairman asks about expired boundary survey and Glen clarifies the boundaries. Guy Petty asks if this is the best placement? Glen states it has no marsh grass at this site. Glen suggests a site visit. Guy Petty asks how long is the Pier on next lot? Chairman Hall answers 106' to outer edge of float. Mr. Petty mentions the moored float and the congestion in the area.

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Bill Bailey mentions the swing of boats on moorings.

Scott Mangiafico moved that the Board found the application complete and to schedule a public hearing on June 5, 2008, seconded by John Carson. Roll call vote was taken with all voting in favor. Motion passed 7-0.

Site visit scheduled for 4:00 p.m. Saturday, May 3, 2008.

3. Public hearing for William Cynewski, 30 Rice Ave., Kittery to add 2' x 16' Ramp and 8' x 16' float to existing Pier for Town requirement on ROW. Chairman Hall has made the site visit and agrees with the changes. Mr. Cynewski's application will be presented to the Open Space Committee for advisement to the Town Council on May 9th 2008 on the border distance.

5. Public Comments and Issues

John Carson commented that there is currently only one commercial mooring application for the Isles of Shoals – his.

6. Correspondence to/From Chairman

Chairman Hall received a phone call from a local realtor on a home for sale on Moores Island regarding the float that needs replacement. The Chairman informed the realtor that no riparian mooring goes with the property because the land area is less than 20,000 sq. ft.

Work will begin on the Memorial Bridge 3/2009 as well as work on Badgers Island bridge.

A walkway is suggested for the east side of the Boathouse across from the Kittery Point Harbor Master's shack. An application will be submitted for the improvement.

William Cynewski, 30 Rice Avenue, requests a riparian mooring. John McCollett stated that there is a mooring that has been there for years and goes with the property. **Scott Mangiafico moved to approve the request, with Bill Bailey seconding the motion. Roll call vote was taken and the motion passed 6-1 (with Guy Petty voting in the negative).**

7. Board Members New/Old Business

John Carson moved that the Kittery Port Authority become members of the MMA, Scott Mangiafico seconds the motion for discussion. Cost, etc. to be checked and brought back to next meeting. John Carson withdrew the motion and Scott withdrew the second.

John Carson moved that a cell phone be provided to the Kittery Port Authority to improve communications, Scott Mangiafico seconds the motion. HM offers that the cell is the same as the police, however he needs continued communications when police calls are made over the system and offers that the radio can be utilized in this instance. Plans and costs are discussed. Roll call vote was taken and the motion passed 7-0.

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John Carson moves that the Harbor Master be authorized to advertise the need to reapply to the Harbor Master to remain on the waiting list for slips. The motion was not seconded.

John Carson addresses John McCollett with admiration and respect for his years of dedication to the Harbor Master position and extends best wishes in retirement and presents a card from the Board. Current HM Pike gives accolades of gratitude for all the help in making the transition a smooth one, and all the help for future commitments and coverage.

Scott Mangiafico talks about charging for pier access when there is no parking. His position is not to charge for this because it would require someone to physically be there and states that his opinion is not to charge considering the parking issue. John Carson states that the charge for the pier use is to provide water access for the boat, not the parking.

Guy Petty points out all the equipment at Traip Academy Boat Ramp and the placement of the gundalow. He also mentioned the 11" of silt that is currently at the base of the Kittery Point Ramp and asked if this can be cleaned out. John McCollett suggests that this can be cleaned out with some assistance from the Public Works Department. This will be pursued.

8. Adjournment

Mr. Petty moved to adjourn the meeting, Mr. Carson seconded the motion. All were in favor by a voice vote. Meeting adjourned at 8:50 p.m.